

Bertus Ras

Project Manager (Developments)

Australian Permanent Resident (SC189)

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Career Objective

To secure a position where I can utilise a range of construction project management skills, knowledge, qualifications, and experience as a catalyst for business growth, in a challenging and rewarding technical role.

Specialist Skills

- Project management
- Concrete construction
- Services coordination
- Subcontractor management
- Design review
- Project planning
- Programme management
- Budgeting & cost control
- Tenant fit-outs
- Team leadership
- Effective communication
- Strategic planning
- Creative problem solving
- Critical thinking
- Stakeholder management

Qualifications and Certificates

- Bachelor of Science (Honours) Construction Management (with Distinction), University of Pretoria 2012 – 2013 (*Part-time*)
- Bachelor of Science Construction Management (with Distinction), University of Pretoria 2009 – 2011 (*Full-time*)

Demonstrated Abilities

- Skilled and experienced project manager with a solid background in project and programme management
- Strong business acumen with an excellent understanding of effective systems and processes
- Proven ability to work within the scope of practice to meet organisational objectives, promote departmental efficiency and deliver operational excellence
- Good written and verbal communicator with superior interpersonal, negotiation and liaison skills
- Able to relate to a wide range of people from various cultural, professional, and technical sectors
- Solid analytical aptitude with advanced organisational, problem-solving, and time-management skills
- Safety conscious with strict adherence to health and safety regulations and guidelines
- Able to work well under pressure and meet strict deadlines in a fast-paced environment
- Displaying a high level of professionalism and confidentiality, with meticulous attention to detail

IT Skills

- Microsoft Office Suite - Excel, Word, PowerPoint, Outlook
- Microsoft Project
- Autodesk Revit & AutoCAD
- Relux Lighting Modelling
- Adobe Photoshop

Work History

CJ Irons CC, ZA
Construction Property Developers

www.alltop.co.za

Project Manager (Developments)

January 2014 – January 2024

- Overseeing project operations with meticulous attention to detail, coordinating all building services
- Developing and managing project programmes and schedules
- Coordinating with local authorities, including town and regional planners, to obtain development approvals and establish infrastructure upgrades
- Preparing documentation for land procurement and rezoning applications
- Working with building owners and professional team to establish and refine architectural and structural designs
- Chairing design and project meetings, as well as taking and distributing minutes
- Reading and interpreting technical documentation, reporting monthly to management
- Developing internal and external site lighting designs
- Performing as a strong leader of a cohesive team with strict enforcement of health, safety and statutory regulations, quality standards, governance processes and compliance requirements
- Supervising, coaching, training, motivating and mentoring personnel and subcontractors, setting clear goals and expectations, providing relevant feedback and discipline as required
- Producing various reports, presentations, analyses, correspondence, and other documentation
- Establishing, implementing, and overseeing effective systems, processes, and controls
- Client liaison, building strong working relationships and effective communication channels with key stakeholders, resolving complaints and enquiries
- Primary contact between tenants and support teams, ensuring complaints and maintenance issues are resolved as soon as possible

Subordinate Construction Supervisor

January 2012 - December 2013

- Managing and interpreting site working drawings and setting out concrete works
- Liaising and coordinating with contractors involved in formwork, reinforcing steel and electrical work
- Scheduling and conducting inspections and quality control on formwork and reinforcing steel
- Supervising personnel and overseeing site activities
- Implementing Green Building requirements for final certification
- Performing as a strong leader of a cohesive team with strict implementation and enforcement of health, safety, and statutory regulations
- Monitoring quality standards, governance processes and compliance requirements
- Supervising monthly audits by the external health and safety inspector
- Implementing recommendations and correcting any non-compliance issues

Special Projects

- **USAID NOB2 (5 Star Green Star SA – Office As-Built v1 Rating)**
- Assistant Project Manager for this new office project for the United States Agency for International Development (USAID) on behalf of the United States Government, April 2013 – December 2015
- **WALKER CREEK OFFICE PARK (Multi-phase commercial project of 12,000m²)**
- Project manager for this new development from land acquisition through design and feasibility, construction, tenant-fitout, and continuous asset management, January 2012 – May 2017

A detailed project list is enclosed hereafter.

Referees

- **Chris Irons** - +27 82 442 1507 / chris@cjirons.co.za
Director / Owner - CJ Irons Construction Property Developers
- **Katie Reichert** - +27 64 074 8712 / kreichert@panagorasouthafrica.net
Country Director - Panagora South Africa
- **Nici Bester** - +27 82 654 3747 / nici@cjirons.co.za
Human Resources Manager - CJ Irons Construction Property Developers